



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT COMMAND
UNITED STATES ARMY GARRISON, FORT LEWIS
BOX 339500, MAIL STOP 17
FORT LEWIS WASHINGTON 98433-9500

IMNW-LEW-PW

MEMORANDUM FOR Fort Lewis Communities, LLC

SUBJECT: Dig Permit Requests

1. Dig permits are required to be obtained by the housing occupant(s) for all fence and satellite dish installations. Public Works requires four (4) business days (excluding weekends and holidays) prior to the installation date to complete all utility locates. An install date/appointment for satellite and fence installation is required prior to contacting Public Works. Once issued, the dig permit is only valid for ten (10) calendar days.
2. Locates will be completed and marked with a water based spray paint. It is the resident's responsibility to maintain all paint markings until the project is completed. Additional water based spray paint, string, or flagging is authorized to be used to maintain the markings, however, stakes of any kind are not permitted. Residents are not required to be at the residence at the time locates are established. It is the responsibility of the resident to ensure there are no pets present in the backyard of the residence. If pets are present, locates will not be completed.
4. For further information, contact Customer Service at 967-5237 or via email at lewispcustomerservice@conus.army.mil.

KATE S. RESENDEZ
Administrative Services Supervisor
Customer Service, O&M Division