

FENCE REQUEST FORM

Service Member Name: _____

Address: _____ Neighborhood: _____

Duty Phone: _____ Home Phone: _____ Cell Phone: _____

I _____, am requesting authorization to install a fence behind my home. I am aware of the guidelines as stated on back and I agree to comply. I understand that all installation, tear down, and maintenance expenses are my responsibility. I am aware that upon move out I will remove welded wire, chain link and wood bound fences and restore the area to its original condition. Wood picket and privacy fences do not need to be removed with approval from Neighborhood Representative.

PLEASE HAVE ANY APPTS FOR INSTALLATION PRIOR TO REQUESTING DIGGING PERMIT NUMBER.

I have contacted Public Works and have received a digging permit number _____ as conformation. Digging permit numbers are only good for 10 days.

****Contact Public Works at (253) 967-5237 or at Building 2044**

****Below is a drawing with a list of location, size (measurements), type of materials and method of installation: **Please attach a second sheet of paper if you need more room for drawing. Fence cannot exceed 75 ft to the rear of your home (or split the difference between you and your neighbor.)**

Date request submitted: _____ Signature: _____

Completed request take a minimum of 48 hours for approval or denial.

FOR OFFICE USE ONLY

APPROVED

NOT APPROVED

Neighborhood Representative Signature: _____ Date: _____

Notes: _____

ALLOWABLE FENCES FROM RESIDENT HANDBOOK

- You may install fencing for your pet or to enclose your back yard only with Equity's prior approval. You are responsible for obtaining proper clearance for digging from Public Works, Building 2012, so as not to damage any utility lines or pipes.
- A request in writing with a drawing showing location size (measurements), type of materials and method of construction must be submitted to Equity for approval. APPROVALS TAKE 48 HOURS.
- Approval from Equity will be based on the following specifications:
 - Size- the area enclosed will not exceed the lawn area directly in back of your home and shall not block access to the dual use clothes line where one clothes line serves two or more homes.
- Maximum height of fence permitted depends on materials used (see below)
 - **Type of Fence:**
 - ✦ **Welded wire/chain link fence**
 - Maximum height of fence permitted shall be 4 feet. Posts shall be no longer than 4 inches in cross section or taller than fence.
 - Shall consist of good quality wire (not barbed) or factory manufactured wood picket and be erected and maintained in straight line, with wire or pickets kept tight. Posts shall be driven to sufficient depth and braced as necessary to provide firm support and vertically plum appearance, no attachment to the building will be permitted. Wire shall be factory finished galvanizing, cadmium, or other plating process.
 - ✦ **Wood bound fence**
 - Maximum height of fence permitted shall be 4 feet. Posts shall be no larger than 4 inches in cross section or taller than fence.
 - Pickets are 2 inches wide and are spaced 1 ½ inches apart.
 - Steel fence posts are 5 feet 6 inches in length and are driven 2 feet into the ground, flush with pickets. Posts are spaced 6 feet on center.
 - ✦ **Wood picket fence**
 - Maximum height of fence permitted shall be 4 feet. Posts shall be no larger than 4 inches in cross section or taller than fence.
 - Wood used in fence shall be painted or stained to match principal wood portions of the house.
 - ✦ **Privacy Fence**
 - Maximum height of fence permitted shall be 6 feet.
 - Only decay resistant materials are to be used
 - Only wood tone in color.
 - Only decay resistant 4x4 fence posts, 6 feet 6 inches in length and driven 6 inches into the ground.
 - You must have at least one gate to access the back yard.
 - Only clear sealants may be used.
 - Only Finished side exposed.

*Fences will not be erected on front or side lawns of housing for any reason

*Prior to move out, you are required to remove welded wire, chain link and wood bound fences. Fill all post holes and repair any damage to the premises. Wood picket and privacy fences do not need to be removed with approval of your Neighborhood Representative.